

Inside...

What's happening
in your child's
school



Cefn Glas Infant School

Annual Report to Parents and Carers — July 2023

A Word from our Chairperson

As another year draws to a close, I would personally like to thank Mrs. Johns and her amazing team. I think after the last few years in the shadow of Covid, they have all bounced back brilliantly.

It is a pleasure to see all the children so happy and achieving so much.

I must also thank all the parents and carers for the continuing support you provide to our school, which is wonderful.

Looking forward to seeing you all again next term.

Diolch yn fawr.

Graham Clifford.

Chair of Governors.

Term Dates for 2023-24

Term Dates	Autumn Term 2023	Spring Term 2024	Summer Term 2024
Begins	Monday 4th September	Monday 8th January	Monday 8th April
Half Term	Monday 30th October— Friday 3rd November	Monday 12th February— Friday 16th February	Monday 27th May—Friday 31st May
Ends	Friday 22nd December	Friday 22nd March	Monday 22nd July

INSET Days 2023-24:

Monday 4th September 2023

Monday 6th November 2023

Monday 19th February 2024

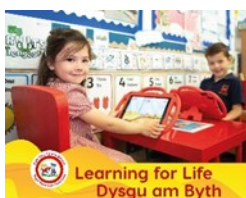
Monday 8th April 2024

Monday 22nd July 2024

Session Times

School starts promptly at 9.00am each day. Classroom
doors open at 8.50am.

School finishes at 3.15pm each day.



Who's Who on the Governing Body

Governor Name	Status	End
Chair—Mr Graham Clifford	Community	06/03/2026
Vice Chair—Mrs Lynne Robinson	Community	20/09/2025
Ms Jessie Longstaff	LEA	10/04/2027
Cllr Dr Charles Smith	LEA	17/01/2026
Mr Christopher Williams	LEA	03/12/2023
Mr P Davies	Community	02/07/2027
Cllr Jon-Paul Blundell	Community	31/10/2025
Ms Angharad Bissmire	Parent	21/10/2024
Mr Gareth Chilcott	Parent	21/10/2024
Ms Clair Webster	Parent	21/10/2024
Mrs Louise Connolly	Parent	31/01/2027
Mrs Sonia Thornton	Staff	20/10/2023
Miss C Shillam	Teacher	13/12/2026
Mrs S Johns	Headteacher	

The Governing Body

The Governing Body and the Headteacher share responsibility for the strategic management of the school, acting within the framework set by national legislation and by policies of the local authority (LA). While the LA is the employer of staff, the Governing Body and Headteacher have separate and particular responsibilities for the selection and management of staff.

The full Governing Body meets at least once a term. In addition, sub-committees meet regularly to discuss specific issues. They report to the full Governing Body for formal ratification of proposals.

The minutes of Governing Body meetings are available from the clerk to governors: Mrs. Simone Delaney of School Governance Solutions.

Election of Parent Governors

When a vacancy arises on the Governing Body for a parent representative, the Local Authority will inform parents and carers of the vacancy and make the necessary arrangements for the election. Every parent of a child registered at the school will be entitled to stand as a candidate and to vote at the election. Each parent will be provided with all relevant information. Elections will be by secret ballot. There are currently no vacancies.

Actions as a Result of Any resolutions Passed at Previous Annual Meeting

There were no meetings held last year.

Governors Travel and Subsistence

No travel or subsistence allowances were claimed by any School Governors.

Language Category

Cefn Glas Infant School is an English medium school.

The Use of the Welsh Language

When children enter our school, very few are able to speak Welsh. Welsh language is encouraged across all aspects of life at Cefn Glas Infant School. Welsh is used incidentally throughout the school day and also taught as part of the Languages, Literacy and Communication Area of Learning and Experience. We have an active 'Cryw Cymraeg' who spread 'Welshness' around our school. We are proud to promote Welsh culture at every opportunity. We were delighted to achieve the Bronze Siarter Iaith Award. We are **ethical, informed citizens of Wales and the wider world.** **Cwych!**



School Staff—2022/23

Name	Role
Mrs. S. Johns	Headteacher
Mrs. C. Carr	Deputy headteacher and class teacher
Mrs. R. Burford	ALNCo, SLT and class teacher
Miss C. Shillam	Teacher
Mrs. C. Phillips	Teacher
Miss A. Jones	Teacher (50%)
Mrs. N. Nixon	Teacher (maternity leave)
Mrs. L. Clack	Teacher
Mrs. A. Davies	Teacher
Mrs. J. Jones	Teacher (30%)
Miss K. Jenkins	Unqualified teacher
Ms. D. Billington	HLTA
Mrs. N. Thomas	LSO and Cover Supervisor
Mrs. S. Howells	LSO
Miss S. Mullins	LSO—I year contract (maternity leave)
Miss A. James	LSO—I year contract
Miss E. Jarrett	LSO
Mrs. K. Ivens-Dent	LSO
Mrs. D. Edwards	LSO
Mrs. S. Thornton	LSO
Mrs. E. David	LSO and Breakfast Club supervisor
Mrs. A. Parry	LSO
Mrs. D. Feeley	LSO
Mrs. D. Hussain	Admin Officer
Mr. A. John	Site Supervisor
Ms. T. D'Adamo	Cleaner and lunchtime supervisor
Mrs. H. Butler	Cleaner
Mrs. R. Davies	Lunchtime supervisor and Breakfast Club supervisor
Mrs. D. Dyke	Lunchtime supervisor

Community Involvement

How we work with families

Along with our core values, our motto 'Let's Learn Together' is at the heart of all we do at Cefn Glas Infant School. We value the contributions of our families and aim to involve them in decisions about the future of our school. We have been delighted to re-introduce our family engagement activities this year; it has been a pleasure to work with our children alongside members of their families. Family engagement activities have included—Story Café, Family Active Zone (FAZ), Language and Play (LAP), Number and Play (NAP) and Outdoor Language and Play (OLAP); lots of fun learning was had by all involved. We are **ambitious, capable learners**.

Some of the feedback from families included:

"Thank you so much for creating fun and special moments to share with my child. We've had so much fun."

"A big thank you. It was a wonderful opportunity to spend 1-1 time with my child and she really enjoyed the sessions."



Working with the Community

We are proud to have excellent links with the local community. We work closely with our cluster schools and have partnerships with a variety of organisations including Bridgend College, Flying Start, the Police Liaison Service, AYPD, the Fire Service and the school health service.



We have a wonderful Parents and Friends Association who work tirelessly to raise funds for our school. We are incredibly grateful for their support. Diolch to our **enterprising, creative contributors**.



We received a Local Places for Nature grant this year and were overwhelmed by the support we received from the local community to help us get this project off the ground. One freezing January weekend, we had a team of volunteers at school digging, sawing, wheelbarrowing and so much more! We were also pleased to have the support of Cefn Glas Spar who provided refreshments free of charge and Cefn Glas Chip Shop who provided lunch at a reduced rate—diolch yn fawr. Bendigedig to our **ethical, in-formed citizens**.



School Development Plan

A summary statement of our School Development Plan is available on our website www.cefnglasinfantschool.co.uk

The priorities for 2022-23 were:

- To further embed the new Curriculum for Wales 2022, ensuring all mandatory elements are met.
- To review our assessment processes in line with the Curriculum for Wales 2022 and to update and implement procedures to ensure there is clear progression for all learners.
- To ensure cross-curricular skills are embedded across the delivery of CfW 2022.
- To ensure we are fully compliant with the requirements of the Additional Learning Needs Bill.

Good progress has been made against all priorities.

Destination of School Leavers

Nearly all of our children leave us and attend Llangewydd Junior School. We have close links with them and the children have attended visits in order to ensure they experience a smooth transition.

Toilet Provision

The school has toilet facilities for all classes. They are well looked after and checked regularly during the school day. They are cleaned at least twice a day. Each toilet block has hand basins, liquid soap and hand driers. We have recently renewed one of our toilet blocks to provide a more pleasant environment for our children. There are also toilet facilities for staff in the main school building and in the Nursery.

Attendance

Autumn Term 2022—89.22%

Spring Term 2023—91.69%

Summer Term (to date) - 91.55%

Whole Year (to date):

90.99%:

8.34% authorised absence

0.63% unauthorised absence

Number on roll

	Summer 2023
Full time Nursery	55
Part time Nursery	21
Reception-Year 2	157
Total	233



School Performance Information

In line with Welsh Government guidance, there is no performance data included in this annual report to parents.

School Prospectus

The school prospectus has recently been updated. It contains information about our school and is available on the school website— www.cefnglasinfantschool.co.uk

Review of School Policies

Members of staff review policies on a regular basis and these are reviewed and ratified by the Governing Body. All relevant policies are available on the school website.

Health and Wellbeing

The wellbeing of the whole school community is at the heart of everything at Cefn Glas Infants. It is vital to ensure we meet the needs of all learners in order for them to perform to their best ability. Our topics are chosen taking pupil voice into account, making sure we maximise opportunities to address wellbeing needs. All learners have plenty of opportunities to express how they are feeling throughout every school day.

We have recently been awarded the National Quality Award for Healthy Schools again. The report reflects the excellent work undertaken at the school to promote the health and wellbeing of the whole school community and is available on our school website. We are **healthy, confident individuals**.

- Promoting Healthy Eating and Drinking:

All children are encouraged to bring a water bottle to school every day and they have access to these at all times throughout the day. Water is accessible to all learners at all times. All children are offered a drink of milk each day. All children are encouraged to bring a fruit pot to school every day to eat at snack time. These are very popular and the children and staff enjoy eating their fruit together. Healthy meals are served at lunch time via BCBC's Catering Services Team; a copy of the menu is available on the website. All children participate in cooking activities in our exciting learning kitchen where they experience opportunities to cook and taste a variety of healthy food.

- Provision to Participate in Sport

All children enjoy PE lessons as part of the Health and Wellbeing AoLE. We follow the realPE programme which promotes physical activity through fun and engaging activities. We held a 'Food, Fitness and Fun' week at school where all children were given the opportunity to trial a range of different sports including, rugby, football, basketball and many more; the children (and staff!) thoroughly enjoyed these activities and we can see that we have some future sports stars! We have close links with Active Young People Department (AYPD) and we run FAZ sessions where families are invited to school to enjoy exercise and healthy snacks with their children over a 6 week period.



Breakfast Club

A free healthy Breakfast Club is available at school every morning between 8.15am and 8.30am in the school hall. Please speak to a member of staff for details if you would like your child to attend.

Health and Safety

All risk assessments are regularly updated and reviewed by the Governing Body. The Health and Safety committee meet termly and feed back to the full Governing Body. Health and Safety is on the agenda at staff meetings every week and any issues raised are dealt with promptly. The Health and Safety Policy is available on the website.

Our Curriculum

At Cefn Glas Infant School, we have been really excited about designing and delivering the Curriculum for Wales 2022 since September 2022.

A Vision for the Curriculum for Wales 2022 at Cefn Glas Infant School

Our vision for our curriculum involved all stakeholders, including parents, carers, staff and governors in the form of a questionnaire which was sent out to establish their views prior to meeting with all staff. Staff worked with children to discuss what makes Cefn Glas Infants School special and what they enjoy and want to learn. All views were taken into consideration and our vision was produced.

At Cefn Glas Infants School **everyone counts** and well-being is at the heart of everything we do in a caring and **nurturing** environment. Our vision for our exciting curriculum is rooted in Welsh values, culture and diversity, and we **celebrate** the achievements of all, both big and small! Our curriculum starts with the four purposes and has the development of Literacy, Numeracy and Digital Competency skills at its core, alongside setting **firm foundations** for children to be **ambitious** and **successful** learners. Our children learn best through authentic, kinaesthetic opportunities and activities which enable them to experience learning in a meaningful way that reflects their interests and needs and helps them to make sense of the world around them. Our curriculum will allow children to **grow together**, whilst building their knowledge and understanding through exciting and engaging topics that will capture their interest and stimulate their imagination. We aim to develop ownership and decision making through pupil voice, equipping children with the knowledge, skills and dispositions needed for future challenges as they continue **learning for life**.

Rights of the Child – Article 29 (goals of education)

Education must develop every child's personality, talents and abilities to the full. It must encourage the child's respect for human rights, as well as respect for their parents, their own and other cultures, and the environment.

Underpinning the new curriculum are the four purposes which are at the heart of all learning and teaching. We are supporting our young people to be:

1. **Ambitious, capable learners** ready to learn through their lives
2. **Enterprising, creative contributors**, ready to play a full part in life and work
3. **Ethical, informed citizens** of Wales and the wider world
4. **Healthy, confident individuals**, ready to lead fulfilling lives as valued members of society.

The new curriculum was adopted by the Governing Body in July 2022. A curriculum statement is available on the website. This is under regular review as we continue to strive to provide the best learning opportunities for our children.

Additional Learning Needs

Our Additional Learning Needs Coordinator (ALNCo) is Mrs. Burford. She attends regular training and meetings and she ensures all staff are kept fully informed of new and updated information. All staff have received all relevant training. Mrs. Burford liaises with a large number of external agencies, ensuring any learners with additional needs receive the appropriate level of support in line with the ALN Code of Practice for Wales.

Arrangements for Disabled Children

The school is accessible for disabled learners. The school would make arrangements in consultation with the Local Authority to ensure provision is made for children with disabilities wherever reasonably possible. The school's Accessibility Plan is on the website.

Expenditure Statement

School : **Ceth Glas Infants**
 Budget allocation: **£886,473**

		Budget	Expenditure to period 12 as at 21/05/23	Budget committed as at 21/05/23	Projected Expenditure	Spend of budget
Employee Related Expenses						
AA	Teaching Staff	509,000	533,401	533,401	533,401	80.17%
BA	Instructors	27,500	26,803	26,803	26,803	3.02%
CB	Cleaners	22,000	23,674	23,674	23,674	2.67%
CD	Supervisory Assistants	13,000	10,855	10,855	10,855	1.20%
CJ	Special Needs Support Assistant	6,000	6,024	6,024	6,024	0.68%
LG	Senior Learning Support Officers	28,000	30,294	30,294	30,294	3.42%
MB	School Clerk	23,000	22,650	22,650	22,650	2.56%
MC	Nursery Nurses / Learning Support Officers	209,000	229,119	229,119	229,119	25.85%
MS	School Site Managers	27,000	28,712	28,712	28,712	3.24%
MX	Cover Supervisors	8,000	2,102	2,102	2,102	0.24%
WA & X069	Supply Cover and Agency Staff	70,000	65,283	65,283	65,283	7.36%
WA09	Mutual Fund SLA	6,004	13,264	13,264	13,264	1.50%
X070	Staff Training	1,000	2,329	2,329	2,329	0.26%
X091	Gratuities	-	145	145	145	0.02%
Total Employees		949,504	994,456	994,456	994,456	112.18%
Premises Related Expenses						
1005	REPAIRS & MAINT (DELEGD)	50,000	35,680	35,680	35,680	4.02%
1101	MAINTENANCE OF GROUNDS	2,500	5,335	5,335	5,335	0.60%
1202	GAS (EXCL LPG)	7,500	3,576	3,576	3,576	0.40%
1203	ELECTRICITY	12,000	11,218	11,218	11,218	1.27%
1401	BUSINESS RATES	12,171	12,171	12,171	12,171	1.37%
1501	WATER	2,800	2,632	2,632	2,632	0.30%
1611	FIRE RELATED FIXTURES	150	261	261	261	0.03%
1711	CLEANING MATERIALS (BUILDING)	3,500	4,230	4,230	4,230	0.48%
1721	PREMISES RELATED COSTS	1,000	842	842	842	0.09%
1805	SPECIAL PERILS INSURANCE	480	-	-	0	0.00%
Total Premises		92,081	75,944	75,027	75,944	8.57%
Transport Related Expenses						
Total Transport		-	-	-	-	0.00%
Supplies and Services						
3005	EQUIPMENT INSURANCE	3,900	-	-	0	0.00%
3021	LICENCES (NON VEHICLE)	8,000	7,559	8,978	7,559	0.85%
3053	CAPITATION	15,000	14,023	14,734	14,023	1.58%
3202	SCHOOL MEALS	23,785	38,216	38,216	38,216	4.31%
3615	OTHER HIRED SERVICES/PROF FEES	1,300	1,285	1,285	1,285	0.14%
3620	POLICE CHECKS	200	228	228	228	0.03%
3780	PERSONNEL SLA	2,297	2,297	2,297	2,297	0.26%
3785	CLERK OF GOVERNING BODIES	1,600	1,525	1,525	1,525	0.17%
3864	PURCHASE LEDGER SLA	500	914	914	914	0.10%
3865	CORPORATE LANDLORD SLA	10,400	10,158	10,158	10,158	1.15%
3868	MATERNITY SLA - SCHOOLS	592	2,892	2,892	2,892	0.33%
3875	SCHOOLS LEGAL SLA	1,050	1,050	1,050	1,050	0.12%
3876	CARETAKINGS SLA	1,045	1,045	1,045	1,045	0.12%
3877	FINANCE SLA	1,720	1,720	1,720	1,720	0.19%
3878	IT SLA	10,200	9,781	9,781	9,781	1.10%
5226	WASTE DISPOSAL CHARGES	2,000	2,114	2,114	2,114	0.24%
8802	COMPUTER COSTS: GENERAL	4,000	3,263	3,263	3,263	0.37%
8803	POSTAGES	150	91	91	91	0.01%
8804	TELEPHONE CHARGES	1,800	1,431	1,431	1,431	0.16%
8821	PHOTOCOPYING	2,500	2,002	2,002	2,002	0.23%
8871	LIABILITY INS'NCE	235	232	232	232	0.03%
8701	NON IT EQUIP OPERATING LEASES	5,300	2,568	2,568	2,568	0.29%
Total Supplies and Services		97,574	104,390	106,521	104,390	11.78%
Total Expenditure		1,139,159	1,174,790	1,177,004	1,174,790	132.52%
Estimated Income						
8003	WG NON DIRECT FUNDING	(203,687)	(208,345)	(208,345)	(208,345)	-23.50%
8007	GOVERNMENT GRANTS	(13,263)	(30,158)	(30,158)	(30,158)	-3.40%
8240	CONTRIBUTION-SCHOOL ACTIVITIES	(200)	-	-	0	0.00%
8242	OTHER CONTRS. ETC.	(13,320)	(14,820)	(14,820)	(14,820)	-1.67%
8311	SCHOOL MEALS SALES	-	(19,407)	(19,407)	(19,407)	-2.19%
8312	STAFF MEALS SALES-SCHOOLS	-	(13)	(13)	(13)	0.00%
8755	SUPPLY COVER	-	(1,500)	(1,500)	(1,500)	-0.17%
Total Estimated Income		(230,670)	(274,243)	(274,243)	(274,243)	-30.94%
Ceth Glas Infants						
Budget Allocation		886,473				
Estimated Income		274,243				
Underspend (+) or Overspend (-) in prior year		100,627				
Total Amount Available		1,261,343				
Total Estimated Expenditure		1,174,790				
			Percentage of estimated balance against budget			9.79%
Estimated Credit/Debit		86,753	***			