

Inside...

What's happening
in your child's
school



Cefn Glas Infant School

Annual Report to Parents and Carers — July 2024

A Word from our Chairperson

As we are reaching the end of another successful year here in Cefn Glas, firstly I would like to thank all the staff and pupils for the amazing Estyn Inspection report our school achieved. This was a brilliant read, so a huge debt of gratitude to you all for this. Secondly, I am so grateful to all you parents and carers for your continued support for all that it is you do for the children at this school.

We now say goodbye to some staff due to retirement including our head Sara Johns. She has been here a number of years and latterly leading the school; we will be sorry to see her go but wish her all the best on her next adventures.

We now look forward to our new head, Kathryn Wood, commencing in September. I am positive you will continue to support our school as you have always done for many years.

I hope you all have a great Summer.

Diolch yn fawr.

Graham Clifford.

Term Dates for 2024-25

Term Dates	Autumn Term 2024	Spring Term 2025	Summer Term 2025
Begins	Monday 2nd September	Monday 6th January	Monday 28th April
Half Term	Monday 28th October—	Monday 24th February— Friday 28th February	Monday 26th May—Friday 30th May
Ends	Friday 20th December	Friday 11th April	Monday 21st July

INSET Days 2023-24:

Monday 2nd September 2024

Tuesday 3rd September 2024

Monday 6th January 2025

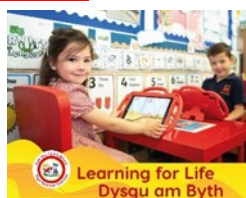
Monday 28th April 2025

Monday 21st July 2025

Session Times

School starts promptly at 9.00am each day. Classroom
doors open at 8.50am.

School finishes at 3.15pm each day.



Who's Who on the Governing Body

Governor Name	Status	End
Chair—Mr Graham Clifford	Community	06/03/2026
Vice Chair—Mr. Paul Davies	Community	02/07/2027
Ms Jessie Longstaff	LEA	10/04/2027
Cllr Dr Charles Smith	LEA	17/01/2026
Mr Christopher Williams	LEA	16/10/2027
Ms Clair Webster	Community	30/06/2028
Cllr Jon-Paul Blundell	Community	31/10/2025
Ms Lara Wiseman	Parent	09/11/2027
Mr Gareth Chilcott	Parent	21/10/2024
Vacancy	Parent	
Mrs Louise Connolly	Parent	31/01/2027
Mrs Sonia Thornton	Staff	08/11/2027
Miss C Shillam	Teacher	13/12/2026
Mrs S Johns	Headteacher	

The Governing Body

The Governing Body and the Headteacher share responsibility for the strategic management of the school, acting within the framework set by national legislation and by policies of the local authority (LA). While the LA is the employer of staff, the Governing Body and Headteacher have separate and particular responsibilities for the selection and management of staff.

The full Governing Body meets at least once a term. In addition, sub-committees meet regularly to discuss specific issues. They report to the full Governing Body for formal ratification of proposals.

The minutes of Governing Body meetings are available from the clerk to governors: Mrs. Simone Delaney of School Governance Solutions.

Election of Parent Governors

When a vacancy arises on the Governing Body for a parent representative, the Local Authority will inform parents and carers of the vacancy and make the necessary arrangements for the election. Every parent of a child registered at the school will be entitled to stand as a candidate and to vote at the election. Each parent will be provided with all relevant information. Elections will be by secret ballot. There is currently one parent vacancy. This will be advertised in Autumn 2024.

Actions as a Result of Any resolutions Passed at Previous Annual Meeting

There were no meetings held last year.

Governors Travel and Subsistence

No travel or subsistence allowances were claimed by any School Governors.

Language Category

Cefn Glas Infant School is an English medium school.

The Use of the Welsh Language

When children enter our school, very few are able to speak Welsh. Welsh language is encouraged across all aspects of life at Cefn Glas Infant School. Welsh is used incidentally throughout the school day and also taught as part of the Languages, Literacy and Communication Area of Learning and Experience. We have an active 'Cryw Cymraeg' who spread 'Welshness' around our school. We are proud to promote Welsh culture at every opportunity.

We are ethical, informed citizens of Wales and the wider world. **Gwych!**



School Staff—2023/24

Name	Role
Mrs. S. Johns	Headteacher
Mrs. C. Carr	Deputy headteacher and class teacher
Mrs. R. Burford	ALNCo, SLT and class teacher
Miss C. Shillam	Teacher
Mrs. C. Phillips	Teacher
Miss A. Jones	Teacher (50%)
Mrs. N. Nixon	Teacher (50%)
Mrs. L. Clack	Teacher
Mrs. A. Davies	Teacher
Mrs. J. Jones	Teacher (30%)
Miss K. Jenkins	Teacher (50%)
Mrs. E. David	HLTA
Mrs. N. Thomas	LSO and Cover Supervisor
Mrs. S. Howells	LSO
Miss S. Mullins	LSO
Miss E. Jarrett	LSO
Mrs. K. Ivens-Dent	LSO
Mrs. D. Edwards	LSO
Mrs. S. Thornton	LSO
Mrs. A. Parry	LSO
Mrs. D. Feeley	LSO
Mrs. D. Hussain	Admin Officer
Mr. A. John	Site Supervisor
Ms. T. D'Adamo	Cleaner and lunchtime supervisor
Mrs. H. Butler	Cleaner
Mrs. R. Davies	Lunchtime supervisor and Breakfast Club supervisor
Mrs. D. Dyke	Lunchtime supervisor

Community Involvement

How we work with families

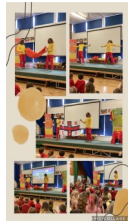
Along with our core values, our motto 'Let's Learn Together' is at the heart of all we do at Cefn Glas Infant School. We value the contributions of our families and aim to involve them in decisions about the future of our school. It has been a pleasure to work with our children alongside members of their families. Family engagement activities have included—Story Café and Family Active Zone (FAZ). We are **ambitious, capable learners**.

All classes have completed an Enterprise Project this year. Parents and carers came along to school and bought the lovely things our little people had made—thank you for all the support. The children decided what they wanted to spend the money on in their classes and Year 2 decided they wanted to donate their money to Noah's Ark charity. ♥ We are **enterprising, creative contributors**.



Working with the Community

We are proud to have excellent links with the local community. We work closely with our cluster schools and have partnerships with a variety of organisations including Bridgend College, Flying Start, the Police Liaison Service, AYPD, the Fire Service and the school health service.



We have a wonderful Parents and Friends Association who work tirelessly to raise funds for our school. We are incredibly grateful for their support. Diolch to our **enterprising, creative contributors**.

We recently held a raffle and would like to thank everyone for their donations of prizes and for buying tickets. Thank you to the following local businesses for donating prizes:

- Shane's Traditional Fish and Chips, Cefn Glas
- The Great House, Laleston
- Whimsical Play Village.

Our outdoor learning continues to blossom and bloom! We are grateful to have the support of parents, carers and members of the community to help us continue to help us with our grounds—diolch yn fawr. Bendigedig to our **ethical, informed citizens**.

School Development Plan

A summary statement of our School Development Plan is available on our website www.cefnglasinfantschool.co.uk

The priorities for 2023-24 were:

- To continue to review the implementation of the Curriculum for Wales, ensuring a holistic approach with clear evidence of learner progression.
- To continue to promote the wellbeing needs of the whole school community with a focus on further developing learner independent skills, ensuring our vulnerable learners' needs are met.
- To develop leadership at all levels, including the role of governors.

Good progress has been made against all priorities.

Destination of School Leavers

Nearly all of our children leave us and attend Llangewydd Junior School. We have close links with them and the children have attended visits in order to ensure they experience a smooth transition.

Toilet Provision

The school has toilet facilities for all classes. They are well looked after and checked regularly during the school day. They are cleaned at least twice a day. Each toilet block has hand basins, liquid soap and hand driers. There are also toilet facilities for staff in the main school building and in the Nursery.

Attendance

Autumn Term 2023—91.8%

Spring Term 2024—91.7%

Summer Term (to date) - 91.1%

Whole Year (to date):

91.5%:

7.7% authorised absence

0.6% unauthorised absence

Number on roll

	Summer 2024
Full time Nursery	55
Part time Nursery	18
Reception-Year 2	147
Total	220



School Performance Information

In line with Welsh Government guidance, there is no performance data included in this annual report to parents.

School Prospectus

The school prospectus has recently been updated. It contains information about our school and is available on the school website— www.cefnglasinfantschool.co.uk

Review of School Policies

Members of staff review policies on a regular basis and these are reviewed and ratified by the Governing Body. All relevant policies are available on the school website.

Health and Wellbeing

The wellbeing of the whole school community is at the heart of everything at Cefn Glas Infants. It is vital to ensure we meet the needs of all learners in order for them to perform to their best ability. Our topics are chosen taking pupil voice into account, making sure we maximise opportunities to address wellbeing needs. All learners have plenty of opportunities to express how they are feeling throughout every school day.

We have the National Quality Award for Healthy Schools. Our most recent report reflects the excellent work undertaken at the school to promote the health and wellbeing of the whole school community and is available on our school website. We are **healthy, confident individuals**.

- Promoting Healthy Eating and Drinking:

All children are encouraged to bring a water bottle to school every day and they have access to these at all times throughout the day. Water is accessible to all learners at all times. All children are offered a drink of milk each day. All children are encouraged to bring a fruit pot to school every day to eat at snack time. These are very popular and the children and staff enjoy eating their fruit together. Healthy meals are served at lunch time via BCBC's Catering Services Team; a copy of the menu is available on the website. All children participate in cooking activities in our exciting learning kitchen where they experience opportunities to cook and taste a variety of healthy food.

- Provision to Participate in Sport

All children enjoy PE lessons as part of the Health and Wellbeing AoLE. We follow the realPE programme which promotes physical activity through fun and engaging activities. We have been learning about the Olympics this year and all children have had the opportunity to trial a range of different sports; the children (and staff!) have thoroughly enjoyed these activities and we can see that we have some future sports stars! We have close links with Active Young People Department (AYPD) and we run FAZ sessions where families are invited to school to enjoy exercise and healthy snacks with their children over a 6 week period.



Breakfast Club

A free healthy Breakfast Club is available at school every morning between 8.15am and 8.30am in the school hall. Please speak to a member of staff for details if you would like your child to attend.

Health and Safety

All risk assessments are regularly updated and reviewed by the Governing Body. The Health and Safety committee meet termly and feed back to the full Governing Body. Health and Safety is on the agenda at staff meetings every week and any issues raised are dealt with promptly. The Health and Safety Policy is available on the website.

Our Curriculum

At Cefn Glas Infant School, we have been really excited about designing and delivering the Curriculum for Wales 2022 since September 2022.

A Vision for the Curriculum for Wales 2022 at Cefn Glas Infant School

Our vision for our curriculum involved all stakeholders, including parents, carers, staff and governors in the form of a questionnaire which was sent out to establish their views prior to meeting with all staff. Staff worked with children to discuss what makes Cefn Glas Infants School special and what they enjoy and want to learn. All views were taken into consideration and our vision was produced.

At Cefn Glas Infants School **everyone counts** and well-being is at the heart of everything we do in a caring and **nurturing** environment. Our vision for our exciting curriculum is rooted in Welsh values, culture and diversity, and we **celebrate** the achievements of all, both big and small! Our curriculum starts with the four purposes and has the development of Literacy, Numeracy and Digital Competency skills at its core, alongside setting **firm foundations** for children to be **ambitious** and **successful** learners. Our children learn best through authentic, kinaesthetic opportunities and activities which enable them to experience learning in a meaningful way that reflects their interests and needs and helps them to make sense of the world around them. Our curriculum will allow children to **grow together**, whilst building their knowledge and understanding through exciting and engaging topics that will capture their interest and stimulate their imagination. We aim to develop ownership and decision making through pupil voice, equipping children with the knowledge, skills and dispositions needed for future challenges as they continue **learning for life**.

Rights of the Child – Article 29 (goals of education)

Education must develop every child's personality, talents and abilities to the full. It must encourage the child's respect for human rights, as well as respect for their parents, their own and other cultures, and the environment.

Underpinning the new curriculum are the four purposes which are at the heart of all learning and teaching. We are supporting our young people to be:

1. **Ambitious, capable learners** ready to learn through their lives
2. **Enterprising, creative contributors**, ready to play a full part in life and work
3. **Ethical, informed citizens** of Wales and the wider world
4. **Healthy, confident individuals**, ready to lead fulfilling lives as valued members of society.

The new curriculum was adopted by the Governing Body in July 2022. A curriculum statement is available on the website. This is under regular review as we continue to strive to provide the best learning opportunities for our children.

Additional Learning Needs

Our Additional Learning Needs Coordinator (ALNCo) is Mrs. Burford. She attends regular training and meetings and she ensures all staff are kept fully informed of new and updated information. All staff have received all relevant training. Mrs. Burford liaises with a large number of external agencies, ensuring any learners with additional needs receive the appropriate level of support in line with the ALN Code of Practice for Wales.

Arrangements for Disabled Children

The school is accessible for disabled learners. The school would make arrangements in consultation with the Local Authority to ensure provision is made for children with disabilities wherever reasonably possible. The school's Accessibility Plan is on the website.

Expenditure Statement

Run for Period 3 2024/2025 on 02/07/24

School: Cefn Glas Infants
Budget allocation: £879,209

		Budget	Expenditure to period 3 as at 01/07/24	Budget committed as at 01/07/24	Projected Expenditure	Spend of budget
Employee Related Expenses						
AA	Teaching Staff	580,000	151,315	151,315	580,000	65.97%
CB	Cleaners	28,400	7,116	7,116	28,400	3.23%
CD	Supervisory Assistants	11,000	2,613	2,613	11,000	1.25%
CJ	Special Needs Support Assistant	13,000	3,073	3,073	13,000	1.48%
MB	School Clerk	27,600	6,850	6,850	27,600	3.14%
MC	Nursery Nurses / Learning Support Officer	214,000	53,498	53,498	201,000	22.86%
MS	School Site Managers	31,400	7,776	7,776	31,400	3.57%
MX	Cover Supervisors	30,200	7,578	7,578	29,000	3.30%
WA & XX99	Supply Cover and Agency Staff	40,000	33,554	33,554	40,000	4.55%
WA09	Mutual Fund SLA	9,446	9,446	9,446	9,446	1.07%
XX70	Staff Training	1,500	1,686	1,686	2,000	0.23%
XX88	Redundancy Costs	-	-	-	-	0.00%
XX91	Gratuities	-	-	-	-	0.00%
Total Employees		986,546	284,505	284,505	972,846	110.65%
Premises Related Expenses						
1005	REPAIRS & MAINT (DELEGD)	20,000	785	785	20,000	2.27%
1101	MAINTENANCE OF GROUNDS	2,800	630	630	2,800	0.32%
1202	GAS (EXCLLPG)	15,000	647	647	15,000	1.71%
1203	ELECTRICITY	28,000	2,964	2,964	28,000	3.18%
1401	BUSINESS RATES	12,505	-	-	12,505	1.42%
1501	WATER	3,500	-	-	3,500	0.40%
1611	FIRE RELATED FIXTURES	120	-	-	120	0.01%
1711	CLEANING MATERIALS (BUILDING)	1,600	1,097	1,410	1,600	0.18%
1721	PREMISES RELATED COSTS	500	233	233	500	0.06%
1805	SPECIAL PERILS INSURANCE	460	-	-	460	0.05%
Total Premises		84,485	6,355	6,668	84,485	9.61%
Transport Related Expenses						
Total Transport		-	-	-	-	0.00%
Supplies and Services						
3000	SCHOOL EQUIPMENT	-	(197)	(197)	-	0.00%
3005	EQUIPMENT INSURANCE	4,100	-	-	4,100	0.47%
3021	LICENCES (NON VEHICLE)	10,000	4,225	4,225	10,000	1.14%
3053	CAPITATION	20,000	689	2,125	20,000	2.27%
3202	SCHOOL MEALS	21,846	2,675	2,675	21,874	2.49%
3615	OTHER HIRED SERVICES/PROF FEES	1,285	-	-	1,285	0.15%
3620	POLICE CHECKS	300	76	76	300	0.03%
3780	PERSONNEL SLA	2,286	-	-	2,286	0.26%
3785	CLERK OF GOVERNING BODIES	1,650	1,650	1,650	1,650	0.19%
3864	PURCHASE LEDGER SLA	840	-	-	840	0.10%
3865	CORPORATE LANDLORD SLA	10,300	-	-	10,300	1.17%
3866	MATERNITY SLA - SCHOOLS	589	-	-	589	0.07%
3875	SCHOOLS LEGAL SLA	1,050	-	-	1,050	0.12%
3876	CARETAKINGS SLA	1,150	-	-	1,150	0.13%
3877	FINANCE SLA	2,040	-	-	2,040	0.23%
3878	I.T. SLA	10,400	-	-	10,400	1.18%
5226	WASTE DISPOSAL CHARGES	2,800	357	357	2,800	0.32%
6802	COMPUTER COSTS: GENERAL	2,000	888	888	2,000	0.23%
6803	POSTAGES	20	-	-	20	0.00%
6821	PHOTOCOPYING	1,400	663	663	1,400	0.16%
6871	LIABILITY INS'NCE	140	-	-	140	0.02%
7301	NON IT EQUIP OPERATING LEASES	5,000	877	877	5,000	0.57%
Total Supplies and Services		99,096	11,902	13,337	99,224	11.29%
Total Expenditure		1,170,127	302,762	304,510	1,156,555	131.54%
Estimated Income						
8007	GOVERNMENT GRANTS	(257,497)	-	-	(257,497)	-29.29%
8242	OTHER CONTS. ETC.	(11,681)	(718)	(718)	(12,399)	-1.41%
8311	SCHOOL MEALS SALES	-	(28)	(28)	(28)	0.00%
8755	SUPPLY COVER	(500)	(874)	(874)	(874)	-0.10%
Total Estimated Income		(269,678)	(1,619)	(1,619)	(270,797)	-30.80%
Cefn Glas Infants						
Budget Allocation		879,209				
Estimated Income		270,797				
Underspend (+) or Overspend (-) in prior year		46,256				
Total Amount Available		1,196,262				
Total Estimated Expenditure		1,156,555				
				Percentage of estimated balance against budget	4.52%	
Estimated Credit/Debit		39,708	***			

I can't believe we've reached the end of another busy year; time really does fly when you are having fun! Our little people have had so many fun learning opportunities this year, with smiles on their faces—they fill me with such pride every single day. The children at Cefn Glas Infant School really are the very best.

It's time for us to wave a fond farewell to our wonderful Year 2 children who are leaving us to begin the next step on their learning journey as they move to their junior schools in Year 3. Pob lwc, we will all miss you. Keep being the best that you can be.

We are saying goodbye to Mrs. Jones and Mrs. Thomas as they are retiring after many years at Cefn Glas. We all wish them a long, happy and healthy retirement. Miss Jenkins is leaving us to continue on her teaching journey. We would like to wish her the very best of luck. We will miss them all very much and thank them for all their hard work and dedication during the many years they have worked at CGI.

Thank you to the whole Cefn Glas community for your wonderful support again this year. Diolch yn fawr. The staff are looking forward to another year of working together to ensure our little people receive the best opportunities on their early education journey.

My time at Cefn Glas Infants will come to an end on August 31st. I have loved my 33 years at this fantastic school and I will miss it very much. The whole community will always hold a special place in my heart. It has been a privilege to spend my whole career at CGI working with the super staff team, fabulous families, great governors and the most wonderful children in the whole wide world. I will be forever proud and grateful that I have been part of the CGI family. Thank you for the best of times; the memories will last a lifetime.

Monday September 2nd and Tuesday September 3rd are INSET days, so school will re-open to all children returning to Cefn Glas Infant School on Wednesday September 4th.

Have a wonderful Summer, enjoying lots of fun family time and making lots of lovely memories.

Sara Johns
Head Teacher



Team CGI would like to wish you all a lovely Summer Holiday; let's hope the sun shines brightly!

