



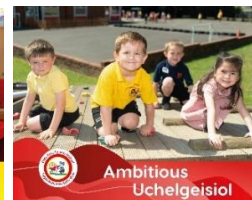
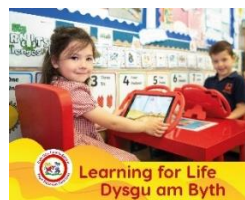
Cefn Glas Infants School

"Let's Learn Together"



Ysgol Babanod Cefn Glas

All About Our School



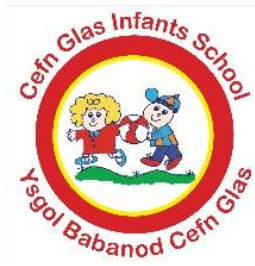
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A Warm Welcome from our Headteacher

Let's Learn Together Gadewch i Ni Ddysgu Gyda'n Gilydd.

Cefn Glas Infant School is a happy, friendly school with a dedicated, caring staff team who are committed to ensuring every child reaches their full potential. The children, staff, governors and community are proud of our school, where every child feels safe and aspires to be the best they can be, building a foundation for lifelong learning. We pride ourselves on our broad and balanced curriculum, which provides our children with the skills to become confident, independent learners.

We are proud of the wonderful relationship we have with the whole community. We have a very active 'Parents and Friends Association' who support us by arranging fun and exciting fundraising activities. All parents, carers and friends of our school are welcome to join the PFA.

To find out more about life at Cefn Glas Infant School, please visit our website cefnglasinfantschool.co.uk and follow us on our Twitter account @cefnglasinfants. We will provide frequent opportunities to keep you informed about the ways in which we are working with your child, but please don't hesitate to contact the school if you need any more information.

We are delighted to welcome you and your family to our school as your child begins their exciting educational journey and very much look forward to getting to know you and your child and working in partnership with you.

Diolch yn fawr.

Mrs. K. Wood

Headteacher

Nursery Admission Arrangements

Children are admitted to our Nursery during the term after their third birthday on a part-time basis and a full-time place is offered in the September preceding their fourth birthday. A pre-school visit will be arranged during the term prior to their admission.

Admission to our Nursery is dependent on catchment area, age and siblings in the school according to LA regulations.

Parents who live outside of catchment can apply and a place will be offered if capacity is available.

Nursery Sessions:

(Please note that these times are subject to change)

Part Time Morning 9:00 - 11:20am

Part Time Afternoon 12:55 - 3.15pm

Full time 9.00-3.15pm

Parents are kindly asked to drop off and pick up their children punctually as arriving or being picked up late can be upsetting for the children.

Main School Admission Arrangements

At the end of Nursery, parents will be required to complete an application form for the LA requesting a place in our school. This is an administrative requirement, but rest assured we normally have a place for every child who attends our Nursery.

During the Summer Term we arrange a visit for children and parents to view Reception and meet the teachers.

School sessions-

Morning: 9:00am - 12:00pm

Lunch: 12:00pm - 1:00pm

End of school day: 3:15pm.

Arriving in School

Children can arrive between 8.15am and 8.30am if they are coming to Breakfast Club. All other children are then allowed into school at 8.50am and school starts promptly at 9.00am. It is the responsibility of parents and carers to ensure children arrive safely into their classroom and into school care. Please make sure your child is in the care of a member of school staff before you leave.

End of the School Day

School ends at 3.15pm and a responsible adult who is known to the teacher and to your child must meet all children. Please let us know if you (or the person who normally meets your child) are unable to collect them and tell us who will be meeting them. We will not allow any child to go with anyone else until we have had your permission.

There are no crossing patrols outside school as it is parental responsibility to bring infant children safely to school.

Please remember not to park on the yellow zig zag lines outside school. They are there to safeguard your children. It is also a traffic offence.

'LET'S LEARN TOGETHER / GADEWCH I NI DDYSGU GYDA'N GILYDD'

Our core values help to describe school life in Cefn Glas Infant School and the ways in which we will help your child to reach their full potential.

All activities promote the child at the centre of learning.

Our Core Values are ...

Celebrate,
Everyone Counts,
Firm Foundations,
Nurturing,
Growing Together,
Learning for Life,
Ambitious,
Success.

Celebrate

We endeavour to celebrate all our children's achievements, both those achieved in school and at home.



Celebration Assembly is held each Friday and a pupil from each class is celebrated as a "superstar" for aspects of their work or behaviour for that week.

Children are also encouraged to show and tell us about activities they have engaged in at home or certificates they have received for activities such as swimming, dance etc.

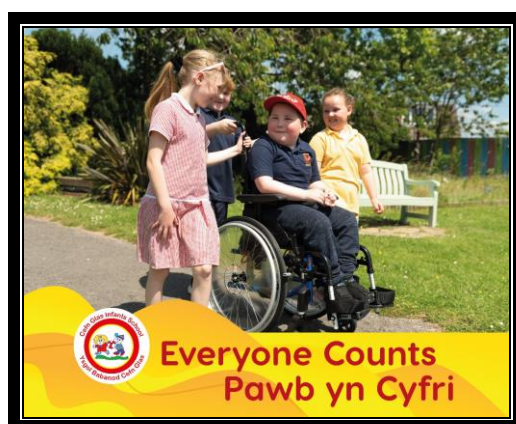
We value their achievements both in and out of school.

Children who produce high quality work and demonstrate excellent behaviour will be sent to show other teachers and also the headteacher. Good work and behaviour are always celebrated. Attendance is also celebrated weekly and whole school attendance for the week is shared with all children. The class with the best attendance for the week wins the "It's Cool to be in School" cup

and is applauded by the whole school. This activity is very popular with our children and they strive each week to be the winning class.

Everyone Counts

We are very aware that it takes a whole community to make a school.



We are a school community built of children, parents, carers, school staff, Governors and Community partners and "everyone counts". We endeavour to consult with all stakeholders and encourage an open-door policy at school. If anyone has an issue or a problem they would like to discuss, we will try to see them as soon as possible.

We consult with parents and carers through an annual questionnaire to ask for feedback on the way we do things in school.

We recognise the essential part that parents, carers and the wider community play in the education of our children and the life of our school and we aim to:

With Parents and Carers:

- Actively encourage them to be involved in their child's learning and in the life of the school
- Invite them to concerts, assemblies and regular meetings with teachers.

With the Wider Community:

- Allow the school to be used for various activities such as Keep Fit, Welsh courses, Family active sessions etc
- Establish and maintain links with local schools, colleges of further education and higher education
- Encourage volunteers from the community to share their skills and expertise with the children and staff
- Invite a wide range of visitors including artists and musicians.

To ensure our communication is effective we send information home regularly via ParentApp and Seesaw, our school apps and parents and carers can also access information from our school website.

All policy documents are available in school for parents and carers to view. Some of these policies are also available on the website.

We also have a Twitter account (X), and we upload photographs of activities in school regularly. If you don't have access to Twitter, you can still see the Twitter feed on the front page of our school website. www.cefnglasinfants.co.uk.

Home School Links

We welcome parents and carers into school and we value your support at all times. We have various activities that you might like to be involved in...

- ❖ **Helping Hands** - Mums, Dads, Grans, Grandads, Aunts, Uncles and friends are all welcome to join this group. All we ask is that you can give a set amount of time on a certain day to help the teachers with reading, playing games and talking to the children. If you think you would like to help, please see your child's teacher.
- ❖ **General help** - the same people would be welcome, but we would not expect a regular commitment. Activities may involve filing, supervising craft activities, telling stories, mending, mixing and clearing up paints, gardening, making resources, photocopying etc, etc!! Please see the class teacher if you can help us here.
- ❖ All helpers in school will need a **DBS Clearance** before working with your children. Please contact Mrs Hussain in the school office to apply.

Parents and Carers as Partners

You are the most important person in your child's life and it is from you that they learn their values. We need you to support us in educating your child so that between us we can successfully ensure that your child will be successful, motivated and happy.

How you can help...

- ❖ From time to time, we will ask you to complete tasks at home that will enhance the curriculum, children are always proud of what they have done at home, and we welcome and celebrate this. We love to see photographs of what children do at home; please share them with us on your child's Seesaw account.
- ❖ Listen to them read - and not just their school reading books. Read to them and enjoy the pleasure of good quality literature. Join the library, ask us to borrow books.
- ❖ Attend all open evenings that we offer. If the date is not convenient, please talk to the teacher who will arrange a suitable time. Your child needs to know that you care and that you value their schoolwork - this will help them be successful and value their time in school.
- ❖ Tell us if you or your child is not happy, and we will do our best to put it right.

Firm Foundations



We keep up to date with current trends in education and are always looking for ways in which we can improve. We always have high expectations of our children and of ourselves. Our high-quality work is recognised across Bridgend and through our wider Consortium colleagues.

We continue to tailor our school curriculum to suit the needs of all pupils and to develop the skills they will need in the 21st Century under the new Successful Futures programme. These skills include the aligning of the Foundation Phase Profile, The Digital Competency Framework and the Literacy and Numeracy Framework. In addition, a strong focus of our curriculum is the caring and stewardship of the environment and keeping healthy. We are proud to hold two top awards in this area, namely.



Platinum Eco Award
Green Flag



National Quality Award for Healthy Schools
Second Re-accreditation

To support work in these key areas we have developed specific outdoor teaching areas in our school grounds for each age range. Children can experience a wide-ranging curriculum including Forest school activities. They can learn, at first hand, how things grow and learn about the natural world.

Parents and carers can play their part in keeping healthy too and we have pronounced the school to be a smoke free zone. There is a No Smoking Policy available for parents to read and signage around the school clearly state that school is a smoke free zone. This includes outside the school gates.

Another key area we have developed is our teaching kitchen. As part of our Healthy agenda pupils can learn about the "eatwell" plate and can enjoy making and tasting exciting new recipes with their friends. They often will try new things in school that they wouldn't try at home.

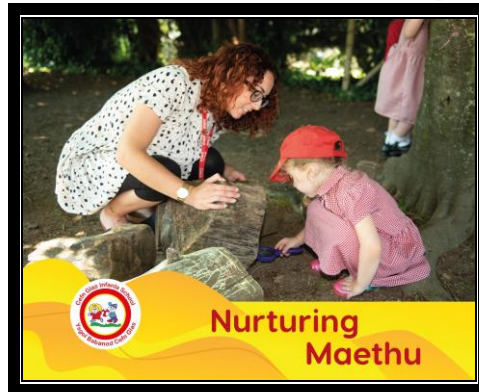
We continue to invest in up-to-date technology and each teaching area has a C Touch interactive board to support the teachers in their delivery of lessons. These are very popular with staff and children alike!

We also have iPads and Chrome Books which the children enjoy using to help develop their skills across all Areas of Learning and Experience.

We have a school website which gives a range of information about our school including a weekly update on attendance data. We record activities using Seesaw and our Twitter communication tool which is very popular with parents. There is also a Twitter feed on the front page of our website.

We are committed to running an extensive training programme for all staff to ensure everyone has well developed and up to date skills. We have trained many of our support staff by linking with a local training company and we have run the Graduate Teacher Programme where graduates can train to be a teacher within the school itself. We also roll out training programmes to other schools to share and disseminate our good practice. These training programmes help us to develop committed, excellent practitioners in our school.

Nurturing



We develop learning in our school from a child centred perspective. Our curriculum is a skill led curriculum and is delivered using 'topic based' activities through experiential learning experiences using both the indoor and outdoor environment.

Through the philosophies and principles of the Foundation Phase, our children are encouraged to take an active role in their learning, and they help us to determine which topics we choose to develop skills through. We take a great pride in developing all aspects of our learning environment and provide engaging, stimulating and motivating experiences for our pupils.

We use our PDG grant funding to support those children who need to work at a slightly slower pace and in smaller groups. As a result, children benefit from increased support in all classes and all activities promote the child at the centre of learning. We carefully track each child's progress to ensure all reach their full potential.

We actively promote a 'can do' culture and we are all committed to raising self-esteem by reducing stress factors, engaging positive emotions and recognising that individual learners have differing needs and learn in different ways that need to be considered. This philosophy along with consideration to children's health, welfare and happiness is central to all that we undertake in our school. For example, a 'Buddy Bench' is available in the playground so that anyone feeling lonely can go and sit there and the other children are actively encouraged to include them in activities.

We are a Forest School with one accredited member of staff and all children from Nursery to Year 2 are actively engaged in outdoor learning. Our children love to learn at first hand and outdoors. As well as impacting significantly upon the curriculum, this approach has also had a positive effect on our provision for Personal and Social Development.

We aim to provide:

An emotionally supportive environment for learning which is happy, calm, well-organised and supportive and where the children are at the centre of our agenda. We will do this through:

- Ensuring our children are in the best possible physical state for learning.
- Ensuring our children are hydrated.
- Taking brain breaks - fun exercises.
- Creating a secure, safe environment which the children can work to their full potential.

- Challenging the children's thinking.
- Interactive displays, which encourage recall, stimulate further thinking, make connections between concepts and motivate further learning.
- Reducing the risk of failure.
- Providing open-ended tasks where each child is challenged and motivated to learn more.
- Ensuring that all the children have a positive image of themselves as learners.
- Ensuring children understand what is required.
- Setting achievable goals for each individual child.
- Encouraging children to have a go and not be afraid of making mistakes.
- Planning through themes and topics so that our children have a context for their learning.
- Ensuring that our children learn in a structured way and that they are aware of the processes they are using.
- Ensuring that we reinforce (with the children) what the children have learnt, how they have learnt it and how they got there.
- Giving significance to beginnings and endings of lessons and punctuating lessons with different activities and physical breaks.
- Using different sensory inputs during our lessons - seeing (visual), hearing (auditory) and doing (kinaesthetic).
- Using music to enhance learning and mood and to celebrate success.

Looking After Your Children Before and After School

We run a very successful Breakfast Club which is open from 8:15am each day. The Breakfast Club, a Welsh Assembly Government initiative, is free of charge and is available to all and is managed by the Catering Department of Bridgend Council. On a day-to-day basis, it is run by the school kitchen and by staff who know our school children well.

Children are provided with a healthy breakfast consisting of cereal, toast, yoghurts and a drink of fruit juice, water or milk. Play activities include colouring, small toys or simple board games. Children are very well supervised and are taken to their classes each day by the breakfast club supervisors. This club is very popular and you are very welcome to contact the school for further information.

Transitions - Home to School

This first transition is probably the biggest step for both the children and the parents and carers. It is a time when we try to avoid causing the children any stress and when we lay sound foundations and attitudes to school. In order to do this, we welcome all parents / carers and children to meet the staff and become familiar with the Nursery before your child starts.

Nursery to main school

Most children who attend our Nursery go on to attend our main school, as Nursery is an integral part of our school system. During their Nursery year the children will be brought up to the main school and take part in celebrations in the main hall. Nursery pupils

also attend whole school assembly each day. During the summer term prior to their moving into Reception we will arrange visits for parents/ carers and the children will spend a day with their new teacher.

Class to class

At the end of the summer term the children from all classes will meet their new teacher and spend a day working with them to help them become familiar with the new areas.

Infant to Junior School

We have a close working relationship with Llangewydd Junior School, which is the school that most of our children go to when it is time for them to leave us.

We work on transition projects throughout the year on activities such as World Book Day and Saint David's Day. We ensure that our Year 2 children are involved in lots of transition activities throughout the year.

During the summer term our Y2 children are involved in a series of visits to their new school. They spend time with their new teachers and you, as parents and carers, will be invited to meet the teachers from their new school. The Year 3 teachers spend time working with us so that they get to know the children in their class. Mrs. Green, the Headteacher of Llangewydd Junior School, joins us throughout the year for special assemblies and spends time talking to the children.

Growing Together



At Cefn Glas Infant School, we pride ourselves in the part we play in helping you to raise good citizens of the future. We are proud to announce that we have gained the top awards for our recycling and Eco work and for our commitment to healthy living.

We promote and encourage our children to lead a healthy lifestyle through various strategies, which include:

- Fruit daily as a snack with milk.
- Gaining the Healthy schools QUALITY award three times - we are recognised as promoting best practice throughout Wales.
- School Council - Capten Cefn Glas.
- Eco Schools - 'Working together to make our school and our world a better place to be in'. We are very proud to announce we have the Eco Schools Platinum status for the sixth time. This means we are one of the best schools in caring for our environment.



School Meals

Meals are served daily in the school hall and are provided by Catering Services, which is part of Bridgend County Borough Council. They provide a varied, healthy menu prepared by our cook and are very supportive to our school.

We employ Lunchtime Supervisors who look after your children during this time. Many of our school LSO's also support during lunch periods. They are trained in basic first aid and meet regularly with the headteacher who deals with training and any problems that arise.

The headteacher or a designated teacher is always on duty at lunchtime to ensure the health and safety of your children.

You may of course send a packed lunch for your child, but we must stress that as part of the Bridgend Healthy Schools Scheme we actively encourage healthy lunch boxes. These could include water or juice, a sandwich with a healthy filling, pasta, yoghurt, fruit, vegetable sticks, and cheese - please no sweets, if sending grapes please cut in half AND please remember that the children have

limited time to eat their lunch and can get upset if they can't eat it all, so not too much!

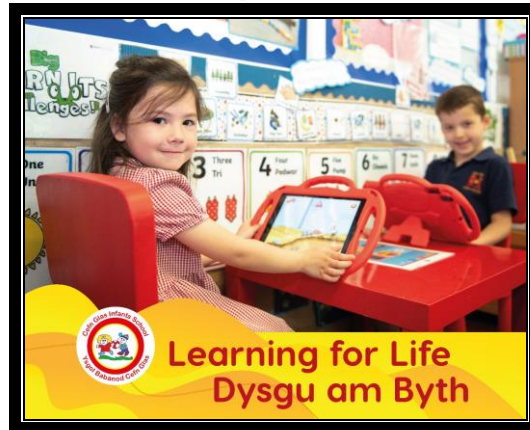
As a Healthy school we also ask that you do not include sweets or fizzy drinks in packed lunches for school trips.

You may be entitled to free school meals, please ask Mrs Hussain for an application form or contact Bridgend County Borough Council. For more information go to www.bridgend.gov.uk/residents/schools-and-education/grants-for-pupils/.

We try to make lunchtime an enjoyable part of the day. We expect you to have taught your child good manners at the table and we will encourage this at all times. We pride ourselves on the general good behaviour of our pupils, **but** any inappropriate behaviour will not be tolerated, and we reserve the right to send your child home at lunchtime if warnings are ignored.



Learning for life



The School and the Community

It is important that our children are aware of and develop an understanding of our local community and how it impacts on their lives. To enable us to do this we invite members of the community into school to talk to and work with the children. Such visitors include....

- The Police
- The Fire Brigade
- The Ambulance Service
- The Postman
- The Dentist
- The School Nurse
- Ministers of Religion
- Librarian

Meeting and talking to these important members of our society help our children develop a sympathetic understanding of their function.

We also invite performers in, and this may take the form of a theatre production or a musical presentation, e.g., Glenda Clwyd the Harpist. We try to fund these visits from our private school fund. Private school fund is also used to subsidise the cost of trips or transport where a need arises.

Educational Visits

School visits are arranged under the supervision of the Educational Visits Coordinator (EVC) - the Headteacher in our school and the Visits Leader, the class teacher. All visits are logged on the Consortium Evolve system and risk assessments are in place for every trip.

A school Educational Visits policy is available for parents to view in school.

Each year group arranges educational visits, which are closely linked to the class theme for a particular term. These visits help to bring the curriculum alive and enhance the children's learning and understanding of a particular theme or aspect of a theme. For example, Year 2 have visited the Gower Heritage Centre when learning about Wales in the past.



We will need to ask parents and carers to contribute towards these visits as we are unable to fund them from within the school budget.

Year 2 at the Gower Heritage Centre.

Training for Staff

An effective school is a school with well trained staff, and we pride ourselves on the quality and quantity of training available at Cefn Glas Infant School.

All staff take part in 6 INSET day activities each year. These training events are closely linked to the School Development Plan which focuses upon particular aspects of school improvement. These may include school based or National priorities. When staff are out of the classroom they are replaced by well qualified staff through a supply agency. We use a regular network of supply staff to ensure consistency and quality of provision.

Ambitious

We want all children in our school to achieve their potential.



Our school is of open plan design and the curriculum is designed to make the most of this. We aim to have successful, motivated and happy children and it is through curriculum organisation and the attitude and expertise of our staff that we achieve this. Our staff create a high achieving learning environment with differing teaching and learning styles that help us to deliver exciting and stimulating lessons. We aim to help your children become motivated, active and enthusiastic participants in the learning process by offering them a rich, broadly based, creative and active curriculum that provides for each child's particular aptitudes and ensures that Areas of Learning and Experience are properly represented.

Classes and groups

At the end of each academic year, each child will move onto the next year group.

Each class in our school is of mixed ability and the class teachers use a variety of grouping methods depending on what is to be taught. Ability groups might be used, friendship groups, partners, small groups or whole class groups.

Teaching Methods

We employ a wide variety of teaching methods depending on what is to be taught. For example, in reading we will use 'look and say' and phonics to help the children master the skills of reading, in science and other areas we will use investigations so that the children will be challenged to 'find out'. We offer a range of practical learning experiences which include Forest School and our established cooking curriculum. We will always celebrate achievement and ensure that your child has the opportunity to develop in the way that suits them best. Our high-quality Continuous Provision ensures that pupils can also determine their own learning, and they are encouraged to make sensible learning choices.

Resources

We are very well resourced in all areas of the curriculum including Digital Competency where every class has a C Touch board, and each child in our school has use of iPads or Chrome Books in their own classrooms. We have our own library, which is well stocked with good quality literature, and we have a new 'Robinson's Reading Room' where pupils can read their chosen Library books.

Curriculum Development

We are excited for the introduction of the Curriculum for Wales 2022, which was launched in September 2022. The new curriculum designed to prepare our children for life in the 21st century. It has 4 purposes at the heart of it and we will endeavour to ensure we pave the way for our children to become:

- Ambitious, capable learners
- Healthy, confident individuals
- Enterprising, creative contributors
- Ethical, informed citizens

The new curriculum consists of 6 Areas of Learning and Experience, which are:

- Expressive Arts
- Health and Well-being
- Humanities
- Languages, Literacy and Communication
- Mathematics and Numeracy
- Science and Technology

We plan and teach exciting activities to engage our children through a range of cross-curricular topics, with the children's interests and enthusiasm guiding us.

Religious Education and Collective worship

Religious Education is a compulsory subject in the curriculum. It will have a broadly Christian base with a flavour of other religions. We will celebrate all major Christian festivals. Our collective worship will be non-denominational and through stories, poems,

hymns and songs we create a sense of awe and wonder about the world that we live in.

RSE

The Governing Body is responsible for deciding the school's policy on sex education. The policy is available in school for any parent or carer who wishes to see it.

Equal opportunities

All children in our school will have the opportunity to develop to their full potential in all aspects of their development. Curriculum materials will be chosen carefully on the basis that they are not biased in any way that might affect the fostering of the correct attitudes to race and gender. Our school community will provide an environment that is free of prejudices of any kind, and we will help the children to develop tolerance and understanding. The policy is available in school.

Additional Learning Needs

All children will at some time have additional needs and we will try to be aware of these needs and take steps to deal with them. Some children may experience learning difficulties in areas of the curriculum, and we will provide personal centred plans to help them overcome these. All children are individually tracked and targeted and may receive some kind of intervention support, if this is deemed necessary to reach their set target. This will be considered as normal classroom provision.

It may be necessary to provide extra support from specialists and we will inform you if we feel this is needed. You will be kept informed at all times of your child's progress and if we have any concerns about their learning. This applies to more able and talented children who will need more challenging activities to reach their full potential. Most children will fit into the normal differentiated activities that are offered by the teacher.

Welsh/Bilingualism and the Curriculum Cymreig

We are an English medium school, and Welsh is taught as a second language with incidental Welsh being used as appropriate. Bilingualism is incorporated into all areas of development. This will begin in Nursery and continue throughout your child's time in our school. All teachers in our school are competent in the teaching of Welsh at this stage and the children will follow a scheme designed to meet the needs of the children and the Foundation Phase Curriculum and the Curriculum for Wales 2022.

We will develop an understanding of what it is to be Welsh and foster a love of our culture. This will help the children develop a national pride in our country and to celebrate their 'Welshness'. We will do this throughout the curriculum where we have included Welsh aspects as far as possible. For example, in Expressive Arts the children may be learning about Welsh designers and artists - Laura Ashley and in Humanities the children will learn about their locality.

Curriculum Arrangements

The Curriculum for Wales 2022 is a continuum for children aged 3 - 16 years. It is designed to ensure our children are given the foundations to succeed in an ever-changing world and to have successful futures.

Reporting Achievement

All children will be assessed during their first term in school using the Foundation Phase Profile. You will receive a written report at the end of the academic year. There will be opportunities for you to come to school for open evenings to discuss your child's progress throughout the school year, but you may of course make an appointment to speak to the teacher at any time.

Children will be reassessed using The Foundation Phase Profile at the start of Reception. It is against this assessment that we will be able to judge progress made in our school. At the end of Reception, you will receive a written report and be invited in to discuss your child's progress, again you may speak to the teacher at any time to discuss progress.

We track children's skills development very closely as they move through the school and implement intervention programmes as needed. Through use of our careful assessment, tracking and intervention programmes we are noticing a positive impact on attainment.

At the end of Year 1 and Year 2 you will receive a full written report about your child's progress. There will also be Welsh

Government tests in May for Year 2 pupils and these will be reported to you at the end of the year.

You will also receive a short report on your child's progress linked to the Literacy and Numeracy framework. A more detailed report on this will be included in the end of year report.

Parents and Carers' Evenings

- ❖ During the beginning of autumn term, we will arrange a "Parents and Carers' phone call" this will give you the opportunity to talk to your child's class teacher about how your child has settled in and a general overview of progress to date.
- ❖ During the end of autumn term, we will hold an informal evening, "Celebrating our School" for each class where you have the opportunity to visit the classroom, view your child's work and chat to the teachers.
- ❖ During the spring term, you will be invited to make an appointment face to face with your child's teacher to discuss progress.
- ❖ At the end of the summer term, you will receive a written progress report and you will be invited to comment on the report.

Success



We aim to create a school environment where children can learn, and teachers can teach. To do this we require a happy, calm, well-organised and supportive learning environment where children understand the rules.

Good behaviour is of the utmost importance in order to sustain a learning environment. It is important for us to be aware of all types of behaviour and especially behaviour that will have an adverse effect on another child, for example bullying. This type of behaviour will not be tolerated, and we will take steps to stop it and inform you of what we have done. We will expect your support if we feel your child's behaviour is a cause for concern and we will need to work together to help your child overcome their difficulties. No child in our school will be allowed to intimidate or make fun of another child, as this will damage the quality of our school community. We need to promote tolerance and understanding and strategies for this will be employed.

School Rules

Our children need to know that there are acceptable standards of behaviour and the reason why we have rules. School rules are made by the children as part of their class charters and displayed in the classrooms. Here are some examples of the rules:

- ❖ **We keep hands and feet to ourselves**
- ❖ **We walk inside school**
- ❖ **Always be polite to everyone**
- ❖ **Look after everyone**
- ❖ **Be kind and helpful**
- ❖ **Listen to everyone**
- ❖ **Tell the teacher if you are worried**
- ❖ **Do your best**

We need to impress upon you the need to create and provide firm but affectionate guidance both in school and at home. This will help your child form correct attitudes upon which good behaviour can be built. Our Behaviour Policy is available in school.

Clothing

We have a school uniform, which we like all pupils to wear if possible:

- Red sweatshirt or cardigan with or without school logo.
- Grey skirt or grey trousers.
- Navy polo shirt with or without the school logo.
- P.E. kit - black leggings, joggers or shorts and yellow P.E T-Shirt (P.E. kit is worn by children from Nursery to Year 2).

Please label all items with your child's name.

All items are available to purchase in school uniform shops in Bridgend (please ask for the main suppliers). We have some uniform in school that we can give to you if you wish. These items are generously donated by families who no longer need them.

For health and safety reasons children should not wear any items of jewellery to school, except stud earrings, which should not be worn **at all** on P.E. days. Teachers will communicate to parents'



which days your child has P.E and earrings **MUST** be removed before coming to school. We cannot accept responsibility for any items, which are lost on school premises, although we will do our best to find them.

Reception visiting Bridgend library looking very smart in their school uniform

Useful Names and Addresses

Corporate Director, Education and Family Support, Mr Lindsay Harvey

Email: lindsay.harvey@bridgend.gov.uk

Education Welfare

As above

Additional Learning Needs

Speak to our school Additional Learning Needs Coordinator Mrs Burford in the first instance. If you need further assistance, please write to:

Education Psychology Service, Bridgend County Borough Council, Civic Offices, Angel Street, Bridgend, CF31 4WB.

Governing Body

Chairman of Governors	Mr P. Davies
Vice chair	Mrs. Jessie Roberts
Head teacher	Mrs K Wood
Support staff rep	Mrs A Parry
Teaching staff rep	Ms C Shillam
Parent rep	Mr G Chilcott
Parent rep	Miss. G West
Parent rep	Mr C Jenkins
Parent rep	Mrs. Louise Connolly
Community	Ms C Webster
Community	Mr R Thomas
Community	Councillor J P Blundell
LEA Councillor	Councillor C Smith

The Chair of Governors can be contacted through the school and correspondence for him should be marked 'Private and Confidential' if you so wish. Correspondence marked in this way will be forwarded to him un-opened.